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Communication trainee

N° of positions available 1

Starting date: 01.04.2023

Apply by: 05.02.2023

Description of the company:

The European Association of Conservatoires (AEC), founded in 1953, is the leading voice for higher music education (HME) in Europe, representing a dynamic European cultural and educational network with almost 300 institutions for professional music training in 55 countries (conservatoires, music academies and universities, musikhochschulen, etc.).

As leading voice for HME AEC sees professionally focused arts education as a quest for excellence in three areas: artistic practice; learning and teaching; research and innovation. It seeks to foster these elements and to encourage the diversity and dynamism with which they are pursued in different institutions, countries and regions through the organization of European projects, congresses and seminars, exchanges, research and by representing the interests of its members on European, national and international level.

AEC understands and supports music and arts education, together with cultural participation, as central contributors to quality in human life, and inclusive societies founded on democratic values.

Each year the AEC organizes, in a different European country, the Annual Meeting for International Relations Coordinators of European Conservatoires and the AEC Annual Congress, with the aim to discuss relevant subjects in the field of higher music education in Europe and to exchange information. There are also events with specific themes, such as the Pop and Jazz Platform in February, or the European Platform on Artistic Research in Music in March or April.

As far as projects are concerned, the AEC coordinates since early 2022 the project '[ARTEMIS - Empowering Artists as Makers in Society](#)' which addresses - among other themes - capacity building, internationalization, diversity, lifelong learning, and sustainability; AEC is also involved as a partner in various other projects.

Workplace: Brussels, Belgium

Conditions: [Convention d'Immersion Professionnelle](#) with a net remuneration approx. 926 Euro (plus the financial benefits of the [EURES TMS](#))

Daily working time: full time

Type of contract: Traineeship, 6 months

Position to be held: trainee

Main activities:

Throughout the year, AEC has trainee positions available, for a period of at least five months. Depending on your skill set and your willingness to learn, you'll get a chance to develop knowledge and skills in multiple fields. You will:

- have the chance to assist in the organization of seminars and conferences in various countries in Europe. This is the opportunity to meet the European network that the AEC represents;

- assist in the day to day running of the organization. You will learn about the different aspects of AEC's work and collaborate with the entire team;
- get your own project linked to the work of AEC and also to your own interest. This project can include qualitative and quantitative research, be linked to the organization of a certain event or to assisting one of AEC's expert working groups with their work.

You will gather news, data and information from our members and shape it into content suitable for publications, our website and social media. You will assess how to share content from within and outside the network through different communication channels. You will assist with the implementation of the communication strategy and with its improvement, for example by monitoring statistics. To improve our visibility to partners and policy makers, you will monitor important developments in the policy field on different levels (e.g. European Commission, European Parliament, EACEA, national governments, partners). If you are interested in social media and other communication channels as well as in policy development, this is the position for you.

Requirements:

Becoming a trainee at AEC means an international work environment in Brussels, which requires an open and communicative approach. A trainee should be able to adapt quickly to different situations, feel comfortable dealing with a wide range of tasks and with working in a team.

This traineeship is highly suitable for students in cultural management courses, European studies, communication studies, social studies, or related humanities programmes, wanting to have experience in working in a cultural organisation on European level and in working with European funding programmes in education and culture.

Language skills: A high level of English is required (C1) knowledge of *French, German or Italian* is an asset.

How to apply

Send your CV (in English only) with a motivational letter info@aec-music.eu, and CC to eurespuglia@regione.puglia.it quoting AEC trainee, attn. Barbara Lalic, AEC Office and Project coordinator **by 05th February 2023**

The selected candidate will be asked to register on the EURES TMS platform since the vacancy will benefit from the support of the [EURES TMS](#)

In case of any questions and/or problems, please send an email to enssle@fairtrade-advocacy.org Incomplete applications will not be considered.

Candidates will only be contacted if selected for an interview. The interviews will be taken via online meeting.