



With the support from
the European Union Programme
EaSI 2014-2020



Title: Junior Advocacy officer/ trainee

N° of positions available 1

Starting date: 01.04.2023

Apply by: 25.01.2023

Description of the company:

Fair Trade is a trading partnership, based on dialogue, transparency and respect, that seeks greater equity in international trade. It contributes to sustainable development by offering better trading conditions to, and securing the rights of, marginalized producers and workers - especially in the South.

Fair Trade Organizations, backed by consumers, are engaged actively in supporting producers, awareness raising and in campaigning for changes in the rules and practice of conventional international trade (Definition of Fair Trade, International Charter of Fair Trade Principles).

The Fair Trade Advocacy Office catalyses collaboration within the international Fair Trade movement on policy, advocacy and campaigning activity; facilitates knowledge co-creation and sharing on Fair Trade policies and practices; and leads advocacy work on European Union legislation, policies and their implementation www.fairtrade-advocacy.org

Workplace: Brussels, Belgium

Conditions: Convention d'Immersion Professionnelle with a net remuneration approx. 1100 Euro (plus the financial benefits of the EURES TMS)

Daily working time: full time

Type of contract: Traineeship, 6 months

Position to be held: trainee

Main activities:

This position is a traineeship role, specifically aimed at recent university graduates: A highly motivated and well-organized person, able to work under pressure and independently by managing her/his own time and work priorities. The FTAO is a small team, hence this job opening would suit somebody who is flexible, able to work on different issues simultaneously and can carry out a diversity of tasks in the advocacy area.

We are seeking somebody with proven ability to organize advocacy events, do research work, turn complex issues into easily understandable documents, and conduct administrative tasks.

The main area of work (80%) will be to support on advocacy efforts of the team members. This will involve EU monitoring, following EU legislative processes, analysing political developments, etc. In different topics such as human rights due diligence,

deforestation regulation, forced labour regulation, trade agreements, etc. In addition, the junior officer might also be asked to help with general tasks in support to the office (20%)

Requirements:

Essential •

Bachelor's degree in a relevant field (e.g. Communications, Journalism, European Union Studies, Political Science, International Relations) •

Excellent spoken and written English •

Excellent written and oral communications skills •

Able to work in a small team and independently, with people from different cultural backgrounds •

Flexibility, ability to work under pressure, improvise and multi-task •

IT skills at user level (e.g. Word, Excel, Power Point, Outlook) • Fluency in spoken and written English,

Desirable •

Fluency in Spanish and/or French knowledge is an asset •

Prior knowledge of EU institutions and processes, Fair Trade, international trade, sustainable development and related policy areas •

Experience in organizing events (online and face-to-face) and using online meeting platforms (beyond user level)

How to apply

To apply for the position please send by email your CV and cover letter to enssle@fairtradeadvocacy.org, and cc eurespuglia@regione.puglia.it with subject '(Application) Junior Advocacy Officer – Your Name', **by 25 th January 2023**.

The selected candidate will be asked to register on the EURES TMS platform since the vacancy will benefit from the support of the [EURES TMS](#)

In case of any questions and/or problems, please send an email to enssle@fairtradeadvocacy.org Incomplete applications will not be considered.

Candidates will only be contacted if selected for an interview. The interviews will be taken via online meeting.