



GUIDLINES JOBSEEKERS

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1. Jobseeker

- a. Click on “login”
- b. Enter yours credentials:
Login:
Password:

Home PARTNER SITES: EURES European Solidarity Corps English Search by phrase

Home Events Exhibitors Jobs Register **Log in**

Log in

Username or e-mail address *

You may login with either your assigned username or your e-mail address.

Password *

The password field is case sensitive.

[Forgot your password?](#)

Don't have an account? [Register here](#)

LOG IN



1.1 Account Management (matching information that will be seen by the employer)

- Click on “Profile settings”
- Scroll down
- Choose your Language skills (the job matching will be done on this item)
- Choose your Education fields (the job matching will be done on this item)

The screenshot shows the EURES Jobseeker account management interface. At the top, there is a navigation bar with the EURES logo and menu items: Home, Events, Exhibitors, and Jobs. On the right, the user is logged in as 'Jobseeker testing_jobseeker' with a dropdown menu containing: Dashboard, Edit my account, Profile settings, and Log out. The main content area is titled 'JOBSEEKER' and features a 'My panel' sidebar with links to My events, Recommended jobs, My job applications, Pick Interview times, Video tutorials, and FAQ. The central 'About you' section displays a 'Profile picture' with an image preview (240px x 240px) and a larger image being cropped. A red 'REMOVE' button is visible below the image.



1.2 Retrieve the CV from EURES portal

- a. Click on “Profile settings”
- b. Scroll down the page
- c. Insert EURES username and account number to retrieve your CV from the EURES portal



1.3 Change password

- a. Click on “Edit my account”
- b. Enter and confirm your password
- c. Click on save

1.4 Manage jobs I applied for (starting from recommended jobs)

- a. Click on “Recommended jobs ”
- b. Click on the job you want to apply for (example: RESEARCH ASSISTANT, MENA)
- c. Click on “Apply for this jobs”



1.5 Manage jobs I applied for (starting from all jobs browser)

- a. Click on “Jobs” from the top of the page
- b. Fill in searching criteria and click on “Search” on the bottom left of the page
- c. Click on job that interests you
- d. Click on “Apply for this job”



1.6 Manage my events

- a. Click on “Dashboard” to go back to your profile
- b. Click on “My events”
- c. Click on “Register for another event” in order to subscribe to other available events
- d. Select the event you want and click on “Register for this event”



1.7 Express interest for an exhibitor

- a. Click on “BROWSE EXHIBITORS”
- b. Select the Exhibitor
- c. Click on the “EXPRESS INTEREST” button



1.8 Manage interviews invitations and agenda

- a. Click on “My job applications” and on “Interviews”
- b. Click on “Accept Invitation” and choose the timing for interviews with exhibitors who invited you



- c. Click on “Timeslots” to schedule your invitations **OR** click on “Pick interviews time” in “My Panel” box on the left
- d. Click on “Pick your interview time” to modify your timeslot
- e. Click on the timeslot you prefer and then click on “Change interview time” to save your new schedule



