



ANNEX 1 to the Call for Expression of Interest No JAS-BE/2009/02

To:

European Investment Fund

Attention: JASMINE Team

96 Boulevard Konrad Adenauer

L-2968 Luxembourg

EXPRESSION OF INTEREST

Call for Expression of Interest No.:

JAS-BE/2009/02

Deadline for the submission of the Expression of interest: 11 December 2009

Expression of Interest for:

JASMINE Technical Assistance

Applicant submitting the Expression of Interest:

_____/_____
(Company name, registration number)

Dear Sir or Madam,

Herewith we are submitting our Expression of Interest on behalf of (Applicant) in response to the Call for Expression of Interest No JAS-BE/2009/02 in the framework of JASMINE pilot Initiative implemented through EIF and financed by the European Commission, Directorate General for Regional Policy. Capitalised expressions utilised herein shall have the meaning attributed to them in the above mentioned Call for Expression of Interest.

The undersigned duly authorised to represent the (Applicant), by signing this form certifies/certify and declare(s) that the information contained in this Expression of Interest and its Appendices is complete and correct in all its elements.

The undersigned certifies/certify that the (Applicant) is not in one of the situations which would exclude it from taking part in this Call for Expression of Interest listed out in Appendix 3 to this Expression of Interest. The undersigned shall, upon request, provide all evidence to that extent.

Yours sincerely,

Signature(s):

Stamp of the Applicant (if applicable):

Name and position in capitals:

Applicant's name:

Place:

Date (day/month/year):

Appendices

Appendix 1 Applicant Identification

Appendix 2 Declaration of Absence of Conflict of Interest

Appendix 3 Statement regarding Situations of Exclusion

Appendix 4 List of documents to be attached for evaluation

Appendix 1 to the Expression of Interest

APPLICANT IDENTIFICATION

1.1 Applicant identification

INFORMATION REQUIRED ¹	
APPLICANT NAME	
CONTACT DETAILS	Address: Telephone: Fax: E-mail:
LEGAL FORM	
COMMERCIAL REGISTER, ETC. - REGISTRATION DETAILS	Denomination of register: Date of registration: Country of registration: Registration number:
VAT	Registration number

1.2 Contact person

INFORMATION REQUIRED ²	
TITLE	Mr/Ms/Dr/other (delete or complete as appropriate)
NAME	Surname: Forename:
FUNCTION	
CONTACT DETAILS	Denomination of register: Date of registration: Country of registration: Registration number:

¹ If not applicable, please indicate the reasons why.

² If not applicable, please indicate the reasons why.

Appendix 2 to the Expression of Interest

DECLARATION OF ABSENCE OF CONFLICT OF INTEREST

The undersigned declares that neither (i) the Applicant nor (ii) he/she/they personally as authorised representative(s) of the Applicant have a direct or indirect interest of such a nature and scale that may affect the technical assistance support received by the Applicant. The undersigned commits to declare any potential conflict of interest that may arise during the provision of the technical assistance support as referred to in the call for expression No JAS-BE/2009/02.

The undersigned is/are aware that a conflict of interest could arise in particular as a result of economic interests, political or national affinities, family or emotional ties, or any other relevant connection or shared interest.

The Applicant will inform EIF, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest.

Furthermore, the Applicant and the undersigned in his/her/their capacity as duly authorised representative(s) of the Applicant confirm to have read the EIF Anti-Fraud Policy and declare not to have made nor to make any offer of any type whatsoever from which an advantage can be derived under the Operational Agreement and not to have granted nor to grant, not to have sought nor to seek, not to have attempted nor to attempt to obtain, and not to have accepted nor to accept, any advantage, financial or in kind, to or from any party whatsoever, constituting an illegal practice or involving corruption, either directly or indirectly, as an incentive or reward relating to signing of the Operational Agreement.

Yours sincerely,

Signature:

Stamp of the Applicant (if applicable):

Name and position in capitals:

Applicant's name:

Place:

Date (day/month/year):

Appendix 3 to Expression of Interest

STATEMENT REGARDING SITUATIONS OF EXCLUSION

The undersigned certifies/certify that the (Applicant) is not in any of the situations which would exclude it from taking part in this Call for Expression of Interest and accordingly declare(s) that the (Applicant):

- i) has never been the subject of a conviction by final judgment for one or more reasons listed below:
 - participation in a criminal organisation, as defined in Article 2 (1) of the Council Joint Action of 21 December 1998 adopted by the Council on the basis of Article K.3 of the Treaty on European Union, on making it a criminal offence to participate in a criminal organisation in the Member States of the European Union (98/733/JHA);
 - corruption, as defined in the Council Act of 26 May 1997 and in Article 3 (1) of the Council Joint Action 98/733/JHA;
 - fraud within the meaning of Article 1 of the Convention drawn up on the basis of Article K.3 of the Treaty on European Union, on the protection of the European Communities' financial interests;
 - money laundering as defined in the Directives 2005/60/EC³ of 26 October 2005 and 2006/70/EC⁴ of 1 August 2006, and Directive 2001/97/EC of 4 December 2001⁵;
- ii) has not performed any act which may be qualified as illegal activity in the meaning of the terms of the EIF Anti-Fraud Policy;
- iii) is not bankrupt or being wound up, where its affairs are not being administered by the court, where it has not entered into an arrangement with creditors, where it has not suspended business activities or is not in any analogous situation arising from a similar procedure under national laws and regulations;
- iv) is not the subject of proceedings for a declaration for bankruptcy, for an order for compulsory winding up or administration by the court or of an arrangement with creditors or of any other similar proceedings under national laws and regulations;
- v) no member of its senior management has been convicted as a consequence of a judgment which has the force of *res iudicata*, in accordance with the legal provisions of the country of any offence concerning its professional conduct;
- vi) no member of its senior management has been guilty of grave professional misconduct;
- vii) has fulfilled obligations relating to the payment of social security contributions in accordance with the legal provisions of the country in which it is established;

³ Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the purpose of money laundering and terrorist financing

⁴ Commission Directive 2006/70/EC of 1 August 2006 laying down implementing measures for Directive 2005/60/EC of the European Parliament and of the Council as regards the definition of 'politically exposed person' and the technical criteria for simplified customer due diligence procedures and for exemption on grounds of a financial activity conducted on an occasional or very limited basis

⁵ Directive 2001/97/EC of the European Parliament and of the Council of 4 December 2001 amending Council Directive 91/308/EEC on prevention of the use of the financial system for the purpose of money laundering

- viii) has fulfilled obligations relating to the payment of taxes in accordance with the legal provisions of the country in which it is established [and in the countries where it operates, as applicable](#);
- ix) will respect the policy of gender equality and non-discrimination;
- x) will respect the framework of sustainable development and the Community promotion of the goal of protecting and improving the environment as set out in Article 6 of the Treaty;
- xi) is not found to have provided serious misrepresentation in supplying the information required in accordance with the Call for Expression of Interest or has supplied such information.

The Applicant and the undersigned in his/her/their capacity as duly authorised representative of the Applicant commit to provide all evidence to the above, upon request by the JHF or EIF.

Signature:

Stamp of the Applicant (if applicable):

Name and position in capitals:

Applicant's name:

Place:

Date (day/month/year):

Appendix 4 to the Expression of Interest

LIST OF DOCUMENTS TO BE ATTACHED FOR EVALUATION

- a) Identification (registration details) and short description of the Applicant
- b) Statutes of the Applicant evidencing its non-bank status
- c) Annual report for the last three calendar years, including all data requested for evaluation of the award criteria
- d) Internal note on the development stage of the risk assessment methodology, portfolio management and governance structures
- e) Expression of Interest duly signed
- f) Applicant identification
- g) Declaration on absence of conflict of interest as per template provided in Appendix 2, duly signed
- h) Statement regarding situations of exclusion as per template provided in Appendix 3, duly signed